



2024 Class/Workshop Proposal

If you are interested in teaching a class or workshop at NMFF – Applications are now being accepted. Please complete the following steps as a Class/Workshop proposal:

1. Fill out the form below.
2. Email: A photo that represents the class or workshop (finished product, equipment used, etc.)
3. Email: Your teaching resume
4. Email: A short (2 paragraphs max) personal bio
5. Email: A photo of you or one that represents you (your work)

Email items from steps 2-5 to the following email address: nmfiberfestival@yahoo.com

If you do not have email capability, mail your information to:

Northern Michigan Fiber Festival
c/o Jane Fortner
1264 Fox Farm Drive
Alpena, MI 49707

Important Notes for Class/Workshop Proposals:

- 1) Classes will be held indoors at the Apex Events Complex in Alpena, Michigan. The building has heat and air conditioning and all floors are carpet. There is a kitchen classroom available. Teachers are responsible for complete clean-up of their area within 30 minutes of class ending or they will not be allowed back.
- 2) Classes will be held on Saturday and Sunday of the Northern Michigan Fiber Festival.
- 3) Although the Festival does not open to the public until 10am on Sunday, morning classes will begin at **9am**.
- 4) Class times and dates will be determined by the Workshop Chair.
- 5) Any cancellation after September 1st will result in a \$50 fee.
- 6) No class auditing will be allowed unless the person auditing has paid their class fee.

The goal for classes and workshops at NMFF is to provide interest-catching, exciting, informative and first-rate fiber art education for our students.

The following is a small list of those areas that may catch the interest of NMFF attendees:

Lace Making, Braiding, Crochet, Dyeing, Embroidery, Felting (wet and needle), Fiber Preparation, Garment Design, Hand spinning, Knitting, Paper Making, Quilting, Rug Hooking, Sewing, Surface Design, Tatting, Weaving, Color Theory, Basket Weaving, Grading Fiber, Mixing Fibers, Pattern Modification, etc.

NOTE: There is a \$10 administration fee per student added to your class/workshop charge. Please be aware that \$10 will be added to the instructor fee you list below.



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Name: _____ Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____ Website: _____

Proposed class/workshop name: _____

Class/workshop description: _____

Class date- first choice _____

Class date- second choice _____

Instructor Fee \$ _____

Payment type Flat Fee Per Student

Material Fee, if applicable. Per student, paid directly to the instructor \$ _____

Skill level needed Beginner
 Intermediate
 Advanced

Number of people allowed _____

Duration of class/workshop _____

Equipment needed i.e. kitchen, chairs, tables _____

Equipment students need to bring _____